

2025 QUARTERLY ASSOCIATION DUES

All of our community residents are members of two homeowners associations. In our case, we are members of both the Venetia Community Association (VCA) and the Villa Vivaci Neighborhood Association (VVNA).

Venetia Community Association (VCA): **\$600** due on the first of January, April, July and October

Villa Vivaci Neighborhood Association (VVNA): **\$565** due on the first of January, April, July and October

DUES PAYMENT OPTIONS

A. Payment by Check

Mail your assessment payment to the processing center below for prompt & accurate processing:

**Your Association Name
c/o Sunstate
Management
P.O. Box 628207
Orlando, FL 32862**

1. Include your payment coupon with your check to ensure your payment is accurately processed to your account. On the memo line note your NEW Account #. The new account number can be found in the new coupon book or on your website portal.
home.sunstatemanagement.com
2. If you are paying for multiple properties, please send a **separate coupon and check** for each property to ensure payments are posted to the correct account.
3. Postdated checks will be processed the same day they are received.
4. Write "U.S. Funds" on the check drawn on a Canadian bank account.

B. Your Bank's Bill Pay Service

If you currently utilize your bank's Bill Payment Service, please do the following:

1. Delete the existing payment profile. Create a new profile using the address information above and the new bill payment account number listed on the payment coupon. This number is unique to each property address and is required to post bill payments via the lockbox processing center.
2. Ensure the check is made payable to your association and the memo portion includes the information outlined on your payment coupon. Please enter this into your bill pay profile as a memo.

C. **Truist ACH withdrawal: Free Service**

To enroll online, go to **Truist.com/payments** and click the “Pay Now” link. Enroll online through the 25th of the month to be effective for the next debit month. Payments are deducted on the third of the month.

If you are currently enrolled in ACH payments through your association’s previous bank, those will be cancelled on your behalf effective 12/31/2024.

D. **Pay Online Via Website Portal (Preferred Payment Method)**

Sunstate Management now offers additional payment methods for homeowners to pay their assessments. Please visit our website **home.sunstatemanagement.com** for these payment options:

Vantaca Pay is quick, accurate, and posts within minutes to the account balance.

- One-Time eCheck
- One-Time ACH direct debit
- Recurring eCheck - Recurring direct debit withdrawal allowing owners to determine the date of the debit.
- Credit Card - All credit cards are accepted. Service fee applies and is charged at the time of payment.

. If you have any questions regarding the payment options, contact Sunstate Association Management through the Vantaca resident portal “Submit a Request” page, click on General Request, and choose the Billing Question option.